

Supplemental Information for Best Practices Document Regarding Minors

If this is your congregations initial process in creating a safeguarding system for your congregation it is recommendation that you stick to the basics of creating a Best Practices Document Regarding Safeguarding Minors by simply adopting and working with your insurance companies recommended template.

Once your system is in place then you can revisit the idea of adding supplement recommendations as described below.

In addition to any recommended Congregational Best Practices Document Regarding Minors template provided by your congregational insurance company congregations may wish to add supplemental information.

Some congregations have created a supplement to the document covering Best Practices that their congregation wishes to spell out in greater detail.

Examples of these additional Best Practices could include your congregation's procedures, expectations of conduct, recommendations, and guidelines in the following areas.

- Emergency Procedures (evacuations, tornado drills, lock down procedures)
- First Aid Kit Locations and Procedures
- Student Behavioral Expectations
- Guidelines for the Discipline of Minors
- Approved Adult Code of Conduct and Standards
- Event Cancellation Procedures
- Outline How Information is Communicated to Youth Ministry Participants
- Entertainment Guidelines (movies, music)
- Copyright Laws
- Driver Regulations
- Caravan Rules
- Supervision Ratios & Guidelines
- Use of Church Vehicle Guidelines
- Social Media or Technology Guidelines
- Speaking to the Media Recommendations
- Playground Rules and Regulations
- Lists of Prohibited Activities
- Parent/Guardian Permission slips for various types of activities
- Example of Officially Adopted Forms (Approved Adult Application, Background Check Consent Forms, Medical Forms, Waivers, Covenants, etc)

In addition, there are working Best Practice document supplement examples provided in the Safeguarding section of the faithwebbing.com website that you can refer to for ideas.