

## **SAFEGUARDING 101**

Here are some initial steps to get you started on the topic of Safeguarding

1. Find out the name of your congregational insurance carrier and agent
2. Contact the agent and inform him or her of your congregations desire to create or update its Safeguarding System Regarding Minors and schedule a time to meet
3. When you meet with the agent get answers to the questions found in the “Good Insurance Questions to Ask” document
4. Acquire from the agent any Best Practice Templates or Documents made available by the insurance carrier
5. Identify the name and contact information of the congregational attorney that would represent the church during any litigation involving sexual misconduct
6. Read through the “How Safe is Your Ministry Survey” document for ideas to consider